

Minutes of Hellifield Parish Council Meeting
Held on Thursday 1st July 2021
Hellifield Village Institute – Main Hall

Present: Councillors B Hugill, D Statt, B Moore, J Thwaite, J Sleath, F Ludlam-Brown, I Walton.
M Blackwell (Clerk)
Members of the Public: 0

Councillor Hugill opened the meeting at 7.30pm and welcomed everyone to the meeting.

1. Minutes of the Parish Council meetings held on 20th May 2021 were approved.

2. Apologies – Received from District Cllr Moorby and County Cllr Staveley.

3. To record members' interests: Cllr Moore – Items 11 and 12.3

4. Public Participation. None.

5. Village Matters

5.1 To receive updates from NYCC Police on crime and any reports of anti-social behaviour. No reports of anti-social behaviour were made. The Chairman read out the police report sent in by PCSO Jayne Grace that covered the period 18/5/21 to 28/6/21. There were 17 incidents reported including: 3 road collisions, 4 road related offences, 1 theft of satellite receivers, 2 neighbour disputes, 1 fraud.

5.2 To receive an update on the Play Areas. Cllr Moore reported that the new Be-Bop climbing frame with slide had been ordered for Thorndale St. The old slide is worth saving and will be transferred to Station Rd playground. The HPC contact sign at Thorndale St had been removed and needs replacing. The picnic bench at Station Rd has now been secured. There has been only one volunteer to join the playground WhatsApp group so Cllr Moore is to write something for the magazine and seek more volunteers. The annual inspections of the playgrounds are due and the Clerk is to arrange with Wicksteed.

5.3 To discuss the repainting of the railway underpass. Although Mrs C did a good job of cleaning the underpass of the graffiti, it is still felt it needed a repaint and now was a good time for James to do it. Cllr Hugill agreed to source some paint. The Clerk to write to Mrs C and thank her for cleaning the underpass and planting out plants there. It was proposed, seconded and agreed by all that HPC should reimburse Mrs C for the cost of the plants.

Resolution: The Clerk to arrange reimbursement of £46 to Mrs C for the cost of the plants on the underpass.

5.4 To review and update HPC's Complaints Procedure. As part of an ongoing review of all HPC policies, the Policy & Procedures Sub-Committee (Cllrs Statt & Sleath) have reviewed the existing Complaints Procedure (dated 2016) and reported back that only one change was necessary being the contact details of the Chairman of HPC. It was proposed, seconded and agreed by all that The Clerk would update the Complaints Procedure with the Chairman's new contact details.

Resolution: The Clerk to amend the HPC Complaints Procedure as proposed.

5.5 To receive an update on the memorial bench and plaque for Lloyd Popay. The plaque has now been made at a cost of £45 and will be delivered to Mrs Popay.

6. Reports to and from District and County Councillors. Cllr Moorby's report was read out by the Chairman. In summary: "**The Flashes** - The Working Group at Craven District Council are still working very hard to get some sort of outcome that will hopefully see the wildlife back in this locality. There were plans put into Craven District Council for 99 lodges to be sited where the Rural Development Centre was going to be. I feel that the decision to be made by the Planning Committee on this application will determine the outcome for the area of the Flashes. We will have to wait and see.

Ward Member Grants - The ward member community grant scheme is now open for applications. Each Ward Member has £1,000 that can be shared between various organisations in the parishes. My £1,000 covers both Long Preston and Hellifield.

Devolution - The Chief Executive at Craven told me that he is expecting an announcement around the 22nd July, just before Parliament goes into recess. The three options on the table are. Leave things as they are or have an East/West Divide or have one enormous council covering all North Yorkshire.

7. Correspondence:

7.1 Email from NYCC regarding Citizens Online Project – the Chairman read out the contents of the email which is a project aimed at helping people gain online skills. The Clerk to include a shortened version in next HPC article for Hellifield Herald.

7.2 Email from resident of Park Crescent regarding yellow lines on Brook St/Park Crescent. The Chairman explained background to this request and also read out the NYCC criteria for requesting yellow lines. Various discussion ensued regarding the implications of putting down yellow lines and the likelihood of a request to NYCC being successful. It was proposed, seconded and agreed by all that the Clerk write to the resident concerned to explain that whilst road safety is taken extremely seriously by HPC, we cannot support a request for yellow lines at this present time.

Resolution: The Clerk to write to resident to confirm that HPC take road safety very seriously but feel unable to support a request for yellow lines in the area concerned at this present time.

7.3 Letter from P Emsley including donation towards Traffic Management. The Chairman read out the email and discussions took place on various options for how the money could/should be spent. Ultimately, it was proposed, seconded and agreed by all that the cheque should be returned to Mr Emsley explaining that HPC cannot hold the funds.

Resolution: The Clerk to return the cheque with an explanation that the HPC account can only hold funds used for managing the council precept and areas for which HPC has direct financial responsibility - unfortunately, we are not able to accept donations for items where expenditure has not been agreed through the formal precept budgeting process or through a formal agreed agenda item.

7.4 Invitation take part in the Queen's Platinum Jubilee Beacons 2022. It was agreed that HPC should register an interest.

7.5 Copy of letter of complaint sent to WDH regarding development off Kendal Rd. The Chairman read out the letter which was sent for information only to make the parish council aware.

7.6 Letter from P Emsley regarding water tank on Allotments. The Chairman read out the letter and the Clerk is to respond to say the council do not know who removed the water tank nor where it is now.

8. Street Lighting: To receive reports of any light failures or repairs required. Cllr Hugill has repaired 2 street lights this month– Skipton Rd and Park Crescent.

8.1 To receive an update on a Street Light Replacement program. The Clerk and Cllr Hugill met with the new NYCC contact to discuss the final 21 street lights remaining for LED replacement. It is hoped these can be done in the current financial year thereby concluding the program a year under target.

9. Highways: To receive reports of any highways issues or road repairs required. Cllr Moore asked the Clerk to report a sinking manhole on the A65 opposite the end of L&Y Terrace.

10. Planning items:

10.1 - 2021/22860/HH – Proposed extension and other alterations to existing dwelling 1 Aspinnall Rise, Hellifield BD23 4JT NO COMMENTS.

10.2 - 2021/22780/LBC – Extensions to Keepers Cottage and conversion of single storey barns and outbuildings at the Granary to form 3 dwellings – listed building consent application to accompany planning permission 42/2002/2575. It was proposed, seconded and agreed by all that HPC would ask CDC to include a condition that only one of the four dwellings can be used for holiday accommodation and the remaining homes are retained within the permission either for sale or for rent.

10.3 - 2021/22783/HH – Proposed single-storey rear extension; 2-storey side extension with 2nd floor – Glendair, Kendal Rd, Hellifield BD23 4HE. NO COMMENTS.

10.4 - 2021/23022/TPO – T1 Sycamore - Remove long limb over church graveyard – Sunningdale, Main Rd, Hellifield BD23 4HX. NO COMMENTS.

COUNCILLOR MOORE LEFT THE MEETING

11. Allotments –To discuss any correspondence and matters relating to the allotments.

11.1 To consider Hellifield Area Allotment and Garden Association’s (HAAGA) request for ideas for spending accumulated funds. The Chairman read out the letter which advised HAAGA had accumulated £900 and were asking HPC for ideas on how to spend it. The general consensus was that the members of HAAGA should put forward their own ideas for consideration by HPC who could then provide advice if required. The Clerk to write with this response.

THE CHAIRMAN BROUGHT FORWARD ITEM 12.3 FOR DISCUSSION TO ALLOW FOR CLR MOORE’S INTEREST.

12.3 To consider a donation to the village magazine. In recognition of the good service provided by the village magazine in keeping people informed, especially during lockdown, it was proposed, seconded and agreed that a donation of £250 would be made.

Resolution: A donation of £250 would be made to the Hellifield Herald in recognition of its invaluable service keeping Hellifield residents informed.

CLLR MOORE RETURNED TO THE MEETING.

12. Finance - To discuss and approve financial matters including receipts, payments, transfers and donations.

Finances as at 31st May 2021

Lloyds TSB Account £ 36,478.50 as at 31st May 2021

Skipton Building Society £ 21,014.42 as at 31st May 2021

Receipts NIL

Payments Weedkiller £101.94 *Paid 24/5/21*

Village Maintenance – May £213.28

Administration – May £481.30

HMRC – Income tax & NI May £170.40

Settle Coal - Mini-Skip £128.40

Settle Coal - Safety Boots £35.00

Donation to Wesley Centre £100.00

JC Cowgill - Grasscutting £921.10

Settle DIY - Padlock, Chain & Key £20.40

HP Instant Ink £3.49

Total Payments £2073.37

Finances as at 30th June 2021

Current Balances

Lloyds TSB Account £ 32,977.46 as at 30th June 2021

Skipton Building Society £ 21,014.42 as at 30th June 2021

Receipts NIL

Payments Courtyard Potting - Summer planting £126.40 *Paid 3/6/21*

Playdale – Deposit for Be-bop £1301.27 *Paid 9/6/21*

£1427.67 *Included in above balance*

Village Maintenance – June £228.18

Administration – June £481.30

HMRC – Income tax & NI June £174.20

Grasscutting £927.10

Plants for Underpass £46.00

Plaque for Lloyds bench	£44.99
Street Light repairs x 2	£159.24
Playground repair – Colin Ward	£34.75
HP Instant Ink	£21.99
Donation to Hellifield Herald	£250.00
ICO subscription – Data Protection	£35.00
Total Payments	£2,402.75

12.1 To approve payments for June and July 2021. All agreed.

Resolved: That the receipts and payments be approved as scheduled

12.2 To approve a donation of £100 to Wesley Centre for broadband connection. It was proposed, seconded and agreed that a donation of £100 be made to the Wesley Centre to allow their broadband to be reconnected.

Resolution: To donate £100 to Wesley Centre for broadband reconnection.

13. To receive items of information and proposals for the agenda of future Meetings.

Councillor Statt	Asked the Clerk to obtain a quote from Treetops for trimming trees at Barnes Garden.
Councillor Hugill	Nothing to report
Councillor Sleath	Nothing to report
Councillor Walton	Nothing to report
Councillor Moore	Nothing to report
Councillor Ludlam-Brown	Asked if plants purchased for the village hanging baskets and troughs could be more bee and butterfly friendly. Also, can we get a quote for the hardwiring of the Christmas Lights?
Councillor Thwaite	Any news on the acquisition of the shed? The Clerk has chased up but heard nothing.

The meeting ended at 9.15pm

Date of next meeting: 2nd September 2021

Signed.....

Dated:.....